

**NOTICE OF ORGANIZATIONAL MEETING**

**BUCKLEY YARD METROPOLITAN DISTRICT NO. 2**

Tuesday, December 7, 2021 at 10:00 a.m.

*This meeting will be held via teleconferencing and can be joined through the directions below:*

Join Zoom Meeting

<https://us06web.zoom.us/j/88375424724?pwd=dE9ZTWNTWnlGWIZ2L1jaTFJcEk4QT09>

Meeting ID: 883 7542 4724

Passcode: 253697

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Kurtis Williams, Director	Term to May 2023
Aaron Clutter, Director	Term to May 2023
Vacant	Term to May 2022
Vacant	Term to May 2022
Vacant	Term to May 2022

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**AGENDA**

1. Call to Order/Declaration of Quorum
2. Conflict of Interest Disclosures
3. Approval of Agenda
4. Consider Appointment of Officers
5. Public Comment - Members of the public may express their views to the Board on matters that affect the Districts. Comments will be limited to three (3) minutes.
6. Consent Agenda - The items listed below are a group of items to be acted on with a single motion and vote by the Board. Any item may be removed from the Consent Agenda upon request of any Board member.
  - a. Adoption of Resolution Designating the District's 24-hour Posting Location (*enclosure*)
  - b. Adoption of Public Records Request Policy (*enclosure*)
  - c. Adoption of Resolution Adopting the Colorado Special District Records Retention Schedule (*enclosure*)
  - d. Adoption of Resolution Establishing Electronic Signature Policy (*enclosure*)
  - e. Approval of Intergovernmental Agreement with the City of Aurora regarding the Service Plan (*enclosure*)
7. Legal Matters
  - a. Consider Approval of Resolution Concerning Authorization for Approval of Contracts and Payment of Claims (*enclosure*)

- b. Discuss and Consider Adoption of 2022 Annual Administrative Resolution *(enclosure)*
  - c. Discuss and Consider Adoption of Resolution Providing for the Defense and Indemnification of Directors and Employees of the District *(enclosure)*
  - d. Consider Approval of Resolution Regarding Electronic Posting of Meeting Notices *(enclosure)*
  - e. Consider Adoption of Resolution Calling the May 3, 2022 Election *(enclosure)*
  - f. Insurance & Liability
    - i. Discuss Director Liability Issues and Memorandum Re: Crime Coverage, Fidelity Bonds and Designated Agent Endorsements
    - ii. Discuss Insurance Requirements (public official's liability, general liability, workers' compensation, comprehensive crime) and Consider Adoption of Resolution Approving an IGA with the Colorado Special Districts Property and Liability Pool and Authorize Membership in the Special District Association
    - iii. Consider Approval of Agency Services Agreement with T. Charles Wilson Insurance Services
    - iv. Discuss BMO Worker's Compensation Coverage and Consider Authorizing Filing of Exclusion of Uncompensated Public Officials form for 2022 Policy Period
    - v. Consider Approval of Property and Liability Insurance Limits and Deductibles
  - g. Engagement of Consultants
    - i. Consider Approval of Engagement Letter with WHITE BEAR ANKELE TANAKA & WALDRON for Legal Services *(enclosure)*
    - ii. Consider Approval of Engagement Letter with CliftonLarsenAllen LLP for Accounting Services *(enclosure)*
    - iii. Consider Approval of Contract with Heather Sosa for Website Design Services *(enclosure)*
  - h. Developer Agreements
    - i. Consider Approval of Funding and Reimbursement Agreement with CLREF III Acquisition LLC *(enclosure)*
    - ii. Consider Approval of Infrastructure Acquisition and Reimbursement Agreement with CLREF III Acquisition LLC *(enclosure)*
8. Financial Matters
- a. Consider Authorization for Execution of (1) Form SS-4 Application for Federal Employer Identification Number; (2) Application for Colorado Sales Tax Exemption Number; and (3) Application for Assignment of PDPA Numbers *(enclosure)*
  - b. Discuss and Consider Establishment of Bank Accounts and Authorize Signers on the Accounts (with all checks requiring two signatures)
  - c. Public Hearings on 2021 and 2022 Budgets
    - i. Consider Approval of Resolutions Adopting the 2021 and 2022 Budgets *(enclosure)*

d. Other Financial Matters

9. Other Business

10. Adjourn